



Republic of the Philippines  
Judicial and Bar Council  
Manila

## ANNOUNCEMENT

The Judicial and Bar Council (JBC) announces the opening/reopening, for application or recommendation, of the following positions:

### A. Legal Education Board (LEB)

1. *Chairperson* (vice Hon. **Emerson B. Aquende**, whose term ended on 13 January 2019)
2. *Regular Member Representing the Integrated Bar of the Philippines* (vice Hon. **Zenaida N. Elepaño**, whose term ended on 13 January 2019)
3. *Regular Member Representing the Ranks of Active Law Practitioners* (vice Hon. **Abelardo T. Domondon**, whose term will end on 13 January 2020); and
4. *Regular Member Representing the Law Students' Sector* (vice Hon. **Catherine P. Pedrosa**, whose term will end on 13 January 2020); and

### B. Judge in the following lower courts:

NCJR	REGION III	REGION VI
<b>Caloocan</b>	<b>Nueva Ecija</b>	<b>Negros Occidental</b>
RTC, Br. 122	RTC, Br. 31, Guimba ( <i>Election Court for Municipal Officials</i> )	RTC, Br. 43, Bacolod City ( <i>Special Court for Family Cases</i> )
RTC, Br. 128	RTC, Br. 32 Guimba ( <i>Special Court for Environmental &amp; Agrarian Cases</i> )	RTC, Br. 48, Bacolod City
METC, Br. 84		RTC, Brs. 78, 79, & 80, Bacolod City – UC
METC, Br. 85		RTC, Br. 56, Himamaylan
<b>Las Piñas</b>	MTC, Cuyapo	<b>REGION VII</b>
RTC, Br. 200 ( <i>Special Court for Drug Cases</i> )	MTC, Guimba	<b>Bohol</b>
RTC, Br. 255	MTCC, Gapan City	RTC, Br. 51, Carmen
METC, Br. 79 ( <i>Election Court for Barangay Officials</i> )	<b>Pampanga</b>	<b>Cebu</b>
	MCTC, Sto. Tomas-Minalin	RTC, Br. 61, Bogo
<b>Manila</b>	MTC, Magalang – <i>Unorganized Courts</i> (UC)	RTC, Br. 19 Cebu City ( <i>Special Court for Agrarian Cases</i> )
RTC, Br. 28	MTCC, Br. 2, Angeles City	RTC, Br. 22, Cebu City ( <i>Special Court for Family Cases</i> )
RTC, Br. 40	MTCC, Br. 3, Angeles City ( <i>Special Court for Small Claims Cases</i> )	RTC, Br. 56, Mandaue
METC, Br. 25		3 <sup>rd</sup> MCTC, Daan-Bantayan-Medellin-San Remigio
<b>Makati</b>	<b>Tarlac</b>	MTCC, Br. 2, Mandaue City ( <i>Election Court for Barangay Officials</i> )
RTC, Br. 57	RTC, Br. 68, Camiling	<b>Negros Oriental</b>
RTC, Br. 138	MCTC, Sta. Ignacia-Mayantoc-San Clemente-San Jose	RTC, Br. 36, Dumaguete City ( <i>Special Court for Drug Cases</i> )
RTC, Br. 145	MTC, Paniqui	RTC, Br. 102, Guihulngan – UC
<b>Muntinlupa City</b>	MTCC, Br. 2, Tarlac City	
RTC, Br. 204	<b>REGION IV</b>	
<b>Marikina</b>	<b>Batangas</b>	
METC, Br. 75	RTC, Br. 11, Balayan ( <i>Special Court for Environmental Cases</i> )	
METC, Br. 92	RTC, Br. 12, Lipa City ( <i>Election Court for Municipal Officials</i> )	
METC, Br. 94		
<b>Pasay City</b>		
RTC, Br. 117		
<b>Pasig City</b>		
RTC, Br. 158 ( <i>Special Court for Cyber Crime, Family, &amp; Commercial Cases</i> )		
RTC, Br. 160		

RTC, Br. 261 ( <i>Special Court for Family Cases</i> )	RTC, Br. 13, Lipa City ( <i>Special Court for Family &amp; Agrarian Cases</i> )	<b>REGION VIII</b>
RTC, Br. 265		<b>Leyte</b>
<b>Quezon City</b>	MCTC, Malvar-Balete	RTC, Br. 6, Tacloban City ( <i>Election Court for Municipal Officials</i> )
RTC, Br. 99 ( <i>Special Court for Family Cases</i> )	MTC, Nasugbu	<b>Northern Samar</b>
RTC, Br. 105	MTCC, Br. 2, Cavite City	RTC, Br. 19, Catarman ( <i>Special Court for Agrarian, Cyber Crime &amp; Commercial Cases</i> )
RTC, Br. 106 ( <i>Special Court for Family Cases</i> )	MTCC, Br. 1, Dasmariñas	
METC, Br. 32	MTCC, General Trias	
	MTC, Carmona	<b>REGION IX</b>
<b>REGION I</b>	MTC, General Mariano Alvarez – UC	<b>Zamboanga del Norte</b>
<b>Abra</b>	<b>Laguna</b>	RTC, 11, Sindangan
MTC, Bangued	MTC, Los Baños	<b>Zamboanga del Sur</b>
<b>Benguet</b>	MTCC, Br. 2, San Pedro City	RTC, Br. 16, Zamboanga City ( <i>Special Court for Environmental Cases</i> )
RTC, Br. 7, Baguio City	<b>Mindoro Occidental</b>	
RTC, Brs. 78 & 79, Baguio City – <i>Unorganized Courts (UCs)</i>	RTC, Br. 46, San Jose ( <i>Special Court for Agrarian Cases</i> )	<b>REGION X</b>
3 <sup>rd</sup> MCTC, Kabayan-Bokod	MTC, Sta. Cruz	
MTCC, Brs. 5-6, Baguio City –UC	<b>Quezon</b>	<b>Agusan del Sur</b>
<b>Ilocos Norte</b>	RTC, Br. 58, Lucena City ( <i>Election Court for Municipal Officials</i> )	RTC, Br. 6, Prosperidad
RTC, Br. 19, Bangui	RTC, Br. 64, Mauban	RTC, Br. 7, Bayugan ( <i>Special Court for Agrarian Cases</i> )
MCTC, Piddig-Carasi-Solsona	MTC, Pagbilao	RTC, Br. 55, Trento
MTC, San Nicolas	<b>Rizal</b>	<b>Bukidnon</b>
MTCC, Br. 1, Laoag City	RTC, Br. 77, San Mateo ( <i>Special Court for Agrarian Cases</i> )	RTC, Br. 10, Malaybalay City
<b>Ilocos Sur</b>	MTCC, Br. 3, Antipolo City	<b>Dinagat Islands</b>
RTC, Br. 22, Narvacan	MTC, San Mateo	RTC, Br. 32 San Jose – temporarily stationed in Surigao City, (but seat will be transferred to San Jose, Dinagat Islands upon the appointment of a regular judge therefor)
RTC, Br. 74, Vigan City	<b>Romblon</b>	
MCTC, Sta. Cruz-Sta. Lucia	RTC, Br. 81	
MTC, Cabugao	MCTC, Odiongan-Ferrol	
<b>La Union</b>	MCTC, San Agustin-Sta. Maria	
MTC, Bacnotan		<b>Misamis Occidental</b>
<b>Pangasinan</b>		RTC, Br. 15, Ozamis City ( <i>Special Court for Agrarian Cases</i> )
RTC, Br. 70, Burgos	<b>REGION V</b>	<b>Misamis Oriental</b>
RTC, Br. 75, Alaminos City – UC	<b>Albay</b>	RTC, Br. 37, Cagayan de Oro City ( <i>Special Court for Family Cases</i> )
RTC, Br. 76, Dagupan City – UC	RTC, Br. 3, Legazpi City ( <i>Special Court for Agrarian Cases</i> )	RTC, Br. 44, Initao
RTC, Br. 77, San Carlos City –UC	MTC, Daraga	
5 <sup>th</sup> MCTC, Urbiztondo-Basista	MTC, Guinobatan	
MTC, Malasiqui	<b>Camarines Norte</b>	<b>REGION XI</b>
MTCC, Br. 3, Dagupan City ( <i>Special Court for Environmental Cases</i> )	RTC, Br. 38, Daet ( <i>Special Court for Environmental Cases</i> )	<b>Davao del Norte</b>
	<b>Camarines Sur</b>	RTC, Br. 4, Panabo City
<b>REGION II</b>		<b>Davao del Sur</b>
<b>Cagayan</b>	RTC, Br. 22, Naga City	RTC, Br. 17, Davao City ( <i>Special Court for Tax Cases</i> )
MTC, Abulug	RTC, Br. 30, San Jose	RTC, Br. 21, Bansalan
<b>Ifugao</b>	MTC, Bombon	<b>Davao Occidental</b>
RTC, Br. 15, Alfonso Lista	MTC, Caramoan	RTC, Br. 20, Malita (Digos City)
<b>Isabela</b>	MTC, Minalabac	<b>Davao Oriental</b>
RTC, Br. 24, Echague	MTC, Tinambac	RTC, Br. 6, Mati
MCTC, Tumauni-Delfin Albano	MCTC, Camaligan-Gainza-Milaor	<b>Sarangani</b>
<b>Nueva Vizcaya</b>	<b>Masbate</b>	1 <sup>st</sup> MCTC, Glan-Malapatan
RTC, Br. 27, Bayombong ( <i>Special Court for Environmental Cases &amp; Election Court for Municipal Officials</i> )	RTC, Br. 45, Masbate ( <i>Special Court for Municipal Officials</i> )	<b>South Cotabato</b>
	MCTC, Aroroy-Baleno	RTC, Br. 24, Koronadal City
	MCTC, Cataingan-Pio V. Corpuz	RTC, Br. 25, Koronadal City
RTC, Br. 37, Bambang		RTC, Br. 37, General Santos City (to be vacated due to compulsory retirement on 2/8/20)

REGION III	Sorsogon	REGION XII
	RTC, Br. 65, Bulan	
<b>Bulacan</b>	RTC, Br. 51, Sorsogon City ( <i>Special Court for Family Cases</i> )	<b>Maguindanao</b>
RTC, Br. 121, Meycauayan City – UC	RTC, Br. 66, Sorsogon City – UC	RTC, Br. 13, Cotabato City
RTC, Br. 120, San Jose del Monte – UC	MTC, Donsol	RTC, Br. 14, Cotabato City ( <i>Special Court for Agrarian Cases</i> )
MTC, Bocaue	<b>REGION VI</b>	<b>North Cotabato</b>
MTC, Guiguinto	<b>Negros Occidental</b>	RTC, Br. 18, Midsayap
MTC, San Miguel	RTC, Br. 41, Bacolod City ( <i>Special Court for Family Cases</i> )	RTC, Br. 22, Kabacan
MTC, San Rafael		<b>Sultan Kudarat</b>
MTCC, Br. 2, San Jose del Monte	RTC, Br. 42, Bacolod City ( <i>Special Court for Municipal Officials</i> )	RTC, Br. 19, Isulan ( <i>Special Court for Agrarian Cases</i> )
<b>Nueva Ecija</b>		
RTC, Br. 25, Cabanatuan City ( <i>Election Court for Municipal Officials</i> )		
C. <i>Judges-at-Large</i> , who may be temporarily assigned by the Supreme Court as Acting or Assisting Judge to any of the lower courts as public interest may require and for such length of time as may be determined the Supreme Court:		
<b>LUZON</b>	<b>VISAYAS</b>	<b>MINDANAO</b>
10 Regional Trial Judges-at-Large	10 Regional Trial Judges-at-Large	10 Regional Trial Judges-at-Large
10 Municipal Trial Judges-at-Large	5 Municipal Trial Judges-at-Large	5 Municipal Trial Judges-at-Large

Interested applicants must visit the official JBC website ([www.jbc.judiciary.gov.ph](http://www.jbc.judiciary.gov.ph)) and access the Online Application Scheduler within fifteen (15) days from the publication of this Announcement. After filling in the required information in the Online Application Scheduler, applicants will receive a computer-generated letter of intent in their email addresses. A copy of the letter of intent must be printed out and submitted together with the two complete sets of all the documentary requirements to the JBC, 2<sup>nd</sup> Floor, Centennial Building, Supreme Court, Padre Faura Street, Manila, on their selected date and time of appointment, which must **not be later than 4:30 p.m. of 11 February 2020** (Tuesday). The date of actual receipt by the JBC of the complete documentary requirements shall be deemed as the date of filing. The qualification of applicants shall be reckoned as of the said deadline for filing of applications.

### **Guidelines:**

- The documentary requirements must be original or certified true copies, accompanied by duplicate photocopies, all on legal size paper and enclosed in **yellow envelope** with respect to documents of applicants for LEB positions and in **red envelope** for documents of applicants for judgeship positions.
- All submitted documents and clearances must be tabbed. (e.g. A, B, C, D, [see Forms for sample](#))

- A flash drive containing the scanned or electronic copies of application documents in Portable Document Format (PDF) must also be submitted. *(The scanned or electronic copies contained in the flash drive must be a complete and accurate reproduction of all the documentary requirements submitted.)*
- Incomplete applications and/or out-of-date documentary requirements and those submitted beyond the deadline shall not be given due course.
- Applicants who prefer to send their applications and documentary requirements through a courier must ensure that their documents are complete and updated. The date of actual receipt by the JBC of the required complete documents shall be deemed as the date of filing.
- Incumbent Justices and Judges and other previous applicants are enjoined to verify from the JBC not later than a week before their selected schedule whether the documents they earlier submitted are still compliant with the current requirements.

### **Documentary Requirements:**

- Application letter *or* recommendation letter with *conforme* ([Please use the prescribed forms](#))
- Authorization letter if the application is to be filed by a representative or agent of the applicant (*see Forms*), with attached photocopy of the representative's government-issued identification card
- Duly accomplished, computerized, and notarized latest version of the Personal Data Sheet (PDS – Version December 2019 - [see Forms](#)) printed in 8.5” x 13” bond paper where **all** fields are accomplished and with attached 2x2 I.D. picture in business attire taken within the last six (6) months
- Transcript of law school records (*Note: Previous applicants who submitted an **original or certified true copy** thereof no longer have to submit.*)
- Birth certificate issued by the Philippine Statistics Authority (PSA) or, in the absence thereof, a PSA Certification to that effect and other proof of age and citizenship (*Note: Previous applicants*

who submitted an **original or certified true copy** of birth certificate issued by the National Statistics Office [NSO] or the PSA no longer have to submit.)

- Certificate of Admission to the Bar with Bar rating issued by the Office of the Bar Confidant (OBC) *(Note: Previous applicants who submitted an **original or certified true copy** thereof no longer have to submit.)*
- Certificate of payment of membership dues or of lifetime membership issued by the Integrated Bar of the Philippines (IBP) National Office not earlier than **11 August 2019**
- Certificate of Employment (COE) issued by the current employer not earlier than **11 August 2019**, stating applicant's present position, annual salary, salary grade, and judicial rank, if any *(Note: Justices, Judges, and solo practitioners no longer have to submit.)*
- Service Record of applicants in government service or in private sector who have been employed in the government at any point *(Note: This should include all previous government posts held.)*
- Certificate of Assumption of Office or Oath of Office of applicant's current position *(Note: This only applies to Justices, Judges, Prosecutors, and lawyers from government offices who have judicial rank.)*
- Certificate of Compliance with, or Exemption from, the Mandatory Continuing Legal Education Program for the 6<sup>th</sup> Compliance Period
- Income Tax Returns or Certificates of Compensation Payment/Tax Withheld for Years 2016, 2017, and 2018
- Sworn Statements of Assets, Liabilities and Net Worth (SALNs) accompanied by an explanation in case of unusual, appreciable or sudden increase or decrease of net worth, as this will be inquired into during the interview:
  - For those who are currently in *government service*, all SALNs for the past ten (10) years (i.e., for years 2009-2018) must be submitted. *(Note: If in government service for less than ten [10] years, only SALNs for the years while in government service need to be submitted.)*

- For those who are currently employed in the *private sector but were in government service within the past ten (10) years*, all SALNs for those years in government service must be submitted together with SALN as of 31 December 2018.
- For those applicants from the *private sector who have not served the government within the past ten (10) years or at any point*, only SALN as of 31 December 2018 must be submitted.
- Certifications issued by banks or other institutions within the application period regarding the **amounts** of local or foreign deposits and other investments under the applicant's name or held jointly with applicant's spouse, children, and other persons or entities.
- Accomplished Individual Performance Commitment and Review (IPCR) Forms for 2017-2018 (*Note: This only applies to applicants who served the government at any time between 2017 and 2018 except Justices and Judges.*)
- Two sample decisions or resolutions (required of Judges and Justices), pleadings, treatises, opinions or articles written, edited, or published
- Copies of complaints, comments, or other records of pending cases (civil, criminal, or administrative cases [including OCA IPI]) involving the applicant or if decided, a copy of the Decision/Resolution
- Certification as to number of years in the teaching of law in a duly authorized or recognized law school (for LEB applicants only)

❖ **MEDICAL EXAMINATIONS RECORD:**

- Results of the following medical examinations conducted not earlier than **11 August 2019**:
  - Complete blood count
  - Routine Urinalysis
  - Blood Chemistry
    - FBS
    - BUN
    - Creatinine
    - Uric Acid
    - Cholesterol

- SGPT
- Electrocardiogram (12-Lead) result


- Results of routine chest x-ray (excluding x-ray films) conducted not earlier than **11 February 2019**
- Medical Report issued by a government doctor indicating the findings or impressions based on the results of the medical examinations and certifying that the applicant is medically fit to assume the position applied for

❖ CLEARANCES issued not earlier than **11 August 2019**:

- Clearance/Certification of pending and decided cases against the applicant issued by current employer (*Note: not required of Justices and Judges*)
- Clearance/Certification of pending and past cases issued by the OBC (*Note: not required of Justices and Judges*)
- Clearance/Certification of pending and past cases issued by the IBP National Office
- NBI Clearance
- Ombudsman Clearance
- National Police Clearance

Further, applicants who have been found to have made false statements, misrepresentations, or concealments of any material information as provided for under the Revised JBC Rules shall be considered disqualified from being nominated by the Council.

27 December 2019

  
**EDGAR O. ARICHETA**  
Clerk of Court & JBC *Ex Officio* Secretary