

2x2 I.D. Picture
(in business attire taken
within the last
six [6] months)

PERSONAL DATA SHEET

PLEASE FILL OUT THIS FORM BY ENCODING THROUGH A COMPUTER THE REQUIRED INFORMATION. DO NOT LEAVE ANY ITEM UNANSWERED. IF NOT APPLICABLE, WRITE "NA."

PERSONAL BACKGROUND

1. Roll of Attorneys' Number		2. NAME			
		First Name	Middle Name	Surname	
2a. Full Maiden Name, if married			3. SEX	4. CIVIL STATUS	
			<input type="checkbox"/> Male	<input type="checkbox"/> Single	<input type="checkbox"/> Widowed <input type="checkbox"/> Annulled /
			<input type="checkbox"/> Female	<input type="checkbox"/> Married	<input type="checkbox"/> Separated <input type="checkbox"/> Nullified Marriage
5. TAXPAYER'S IDENTIFICATION NUMBER (TIN)			6. CITIZENSHIP		
			<input type="checkbox"/> Natural-born	<input type="checkbox"/> Naturalized	
7. AGE	8. DATE AND PLACE OF BIRTH		9. HEIGHT (meters)	10. WEIGHT (kilos)	
11. ADDRESSES (including ZIP Code, if applicable)			12. TELEPHONE NUMBERS		
a. Residence:			a. Residence:		
b. Office:			b. Office:		
c. E-mail:			c. Cellular:		
d. Provincial Address:			d. Fax:		
e. Social Media Accounts:					
13. NAME OF FATHER		13a. PLACE OF BIRTH	14. MOTHER'S MAIDEN NAME		14a. PLACE OF BIRTH
15. NAME OF SPOUSE		15a. POSITION/OCCUPATION OF SPOUSE		15b. AGENCY/OFFICE	
16. CHILDREN (including stepchildren)					
NAME		AGE	OCCUPATION	AGENCY/OFFICE/SCHOOL (if a student)	

EDUCATION

17. Level	School/College/University	Inclusive Period	Degree/Units Earned	Honors/Awards/Distinctions
Post Graduate				
Law				
College				
Vocational				
Secondary				
Elementary				

ELIGIBILITY

18. CIVIL SERVICE ELIGIBILITY/ BOARD/BAR EXAMINATION TAKEN	No. of Times Taken	Date of Examination	Place of Examination	Rating (including failed rating if applicable)	Year Admitted to the Bar	IBP Chapter (Number & Email Address, if applicable)

19. PREJUDICATURE PROGRAM	Inclusive Dates of Attendance	Rating

RELEVANT TRAININGS

20. SEMINARS, TRAININGS, SCHOLARSHIPS, AND FELLOWSHIP GRANTS (start from most recent seminar)			
Course Title	Inclusive Period	Place	Conducted by

(continue on a separate sheet if necessary)

PROFESSIONAL EXPERIENCE

21. SERVICE RECORD IN GOVERNMENT, PRIVATE SECTOR, PRACTICE OF PROFESSION, NON-GOVERNMENT ORGANIZATIONS, AND INTERNATIONAL ORGANIZATIONS (start from current work in inverse chronological order)

Position	Inclusive Period		No. of Years	Salary Grade & Judicial Rank, if any	Department/Agency/Law Firm/Company (include current address & phone no.)	Employment Status (e.g. Permanent, Coterminous, Casual, Temporary, Consultant, or Contractual)	Supervisor (include current address, phone no. & email address)
	From (from date of oath of office) (mm/dd/yy)	To (mm/dd/yy)					

(continue on a separate sheet if necessary)

22. NATURE OF WORK (e.g. judicial, legal, administrative, corporate) AND BRIEF DESCRIPTION OF EACH OF THE POSITIONS HELD

(continue on a separate sheet if necessary)

23. PRACTICE OF LAW (including the holding of an office which requires admission to the bar as a prerequisite)

a. Number of Years of Practice of Law:	b. Nature of Current Practice:	c. Latest MCLE Compliance or Exemption Certificate No. with Compliance Period:
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24. LITIGATION EXPERIENCE

a. Number of Years of Civil Litigation Experience:	b. Number of Years of Criminal Practice Experience:
c. Number and Nature of Cases Handled in the Past 5 Years:	d. Number of Cases Handled in the Appellate Courts in the Past 5 Years:

e. Significant Cases Handled in the Past 5 Years:

Case Title/Docket No.	Type of Case	Court (indicate if special court)	Date Filed	Date Decided	Names, Current Addresses & Tel. Nos. of Counsel for the other Parties

25. JUDICIAL EXPERIENCE (separately indicate caseload performance in acting, assisting, or pairing capacities, if applicable)	
a. Current Caseload: (with cut-off date)	b. Average Monthly Output:
as of:	
c. Number and Percentage of Cases Disposed of in the Past 5 Years:	d. Number of Decisions Appealed or Pending Appeal:
e. Title, Docket Number and Nature of Cases Wherein You Issued or Concurred in the Issuance of Temporary Restraining Orders (TRO), Status Quo Ante Orders (SQA), and Writs of Preliminary Injunction (WPI) During Your Incumbency as Justice or Judge (please include a scanned copy of the TRO/SQA/WPI in your flash drive):	f. Title and Docket Number of Cases Wherein You Voluntarily Inhibited by Motion or Otherwise During Your Incumbency as Justice or Judge, and the Reasons Therefor (please include a scanned copy of your Order in your flash drive)

(continue on a separate sheet if necessary)

g. Cases Undecided or Unresolved Within the Reglementary Period:
 Have you failed to decide cases or resolve motions within the reglementary period?
 No Yes If YES, give particulars.

Case Title	Docket No.	Type of Case	Date Filed	Date Submitted for Decision or Resolution	Dates Extension of Time was Requested & Granted and Last Day of the Reglementary Period or Extended Period
1.					
2.					
3.					
4.					

(continue on a separate sheet if necessary)

26. EXPERIENCE IN OTHER GOVERNMENT AGENCIES (e.g., Office of the Solicitor General, Office of the Ombudsman, National Prosecution Service, Public Attorney's Office)

a. Number of complaints/cases handled which are pending as of the date of application:	b. Number of complaints/cases submitted for resolution as of the date of application:
c. Number of resolutions affirmed by superiors for the past five (5) years:	d. Number of resolutions reversed by superiors for the past five (5) years:

27. TEACHING EXPERIENCE

School	Inclusive Period (mm/dd/yy to mm/dd/yy)	Nature of Appointment	Law Subjects Taught	Indicate whether the subjects are taught in Undergraduate, Law School, or Master of Laws level

28. OTHER CREDENTIALS (Include awards received; expertise in field/fields of law pertinent to the specific field of the special court being applied for; special skills; law books or other legal articles written, edited, or published with citations, dates and general description of the subject matter; lectures, seminars, or trainings given; and membership in professional, civic, or other organizations or committees)

RECORD OF CASES FILED AGAINST YOU

29. COMPLAINTS FILED AGAINST YOU (any complaint whether civil, criminal, administrative, or special proceeding of whatever nature and kind whether in the investigation stage [such as OCA-IPI, I.S., NPS, or OMB], pending, or decided)

Has a complaint ever been filed against you for violation of any law, rules, decree, ordinance, administrative issuance, or regulation before any court; prosecution office; tribunal; or any other government office, agency, or instrumentality; or private entity in the Philippines or in any foreign country?

No Yes If YES, give particulars and attach documents showing the nature and current status of the case:

Case Title/Docket No.	Date Filed (mm/dd/yy)	Complainant's Name, Address & Tel. No.	Type of Complaint (e.g., civil, criminal, administrative, or special proceedings)	Nature of the Complaint or Alleged Violation (e.g., Estafa, Disbarment, or Contempt of Court)	Office/Agency/Court (where complaint was filed)	Status (e.g., under investigation, pending, or decided; if decided, the date of decision/resolution)

(continue on a separate sheet if necessary)

OTHER MATTERS

30. TERMINATION OF EMPLOYMENT

Have you been retired, dismissed, or forced to resign from employment? Yes No If yes, state particulars:

31. CANDIDACY FOR ELECTIVE OFFICE

Have you been a candidate for any elective office in any election? Yes No If yes, when and for what position?

32. RELATIVES in Government Service (within the fourth degree of consanguinity or affinity, including "Bilas," "Balae," and "Inso")

Name	Position	Place of Assignment	Nature of Employment	Relationship

33. MEDICAL FITNESS

Provide the full name, address, contact number and email address of the government doctor who conducted the examination and issued the medical report certifying that you are medically fit to assume the position applied for.

Name of the Government Doctor	Address	Contact Number & Email Address

34. REFERENCES (Persons not related to you by consanguinity or affinity who have knowledge of your personal or professional background)

Name	Address	Tel. No.	Email Address

35. Have you ever declined a nomination or an appointment to a judicial position?

No Yes If YES, give particulars and your reason for declining the nomination or appointment.

UNDERTAKING*

I declare that the answers given above are true, correct, and complete based on my personal knowledge and authentic records. I bind myself to inform the Judicial and Bar Council (JBC) of any development that may affect any of the information contained herein.

Likewise, I fully consent and authorize the JBC and any of its duly authorized representatives to verify the truth and veracity of all the information provided herein, collect, store, and process, any and all information, even personal and sensitive personal information, that relates, even remotely, to my fitness for the position applied for especially information relating to my competence, integrity, probity, and independence. I further consent and authorize the JBC to disclose and verify such information during interviews as it deems necessary for my application.

In this regard, I authorize any government agency and instrumentality, law enforcement agencies, private entities and individuals, or any of their duly authorized representatives to release any document, record, or information, financial or otherwise, they may possess in relation to my application as requested by the JBC.

I understand that the JBC, in accordance with its Policy on Confidentiality of Records and Information approved on 5 February 2020, shall not disclose any such information unless (1) there is a written permission of the custodian or person/s authorized to disclose such records, or a certification to that effect issued by the head of office or the Executive Committee, as the case may be; (2) the JBC Executive Committee authorizes the release of JBC records in response to a lawful subpoena, warrant or court order or if, in its opinion, such records could be required by law to be produced for any reason, including disclosure to a government agency; or (3) there is a need to disclose information to protect its legal interest. However, in reference to the aforementioned instances, directive/order for the release of such records shall first be referred to the JBC *En Banc*, for appropriate action.

My spouse (whether a co-depositor or not), co-depositor/s, and I consent and signify our waiver in favor of the JBC of our right of confidentiality under the Credit Information System Act, Insurance Code, and bank secrecy laws, including but not limited to Republic Act No. 1405 or the Law on Secrecy of Bank Deposits, Republic Act No. 6426 or the Foreign Currency Deposit Act, and Republic Act No. 8791 or the General Banking Law of 2000, as amended, in each case, of our local or foreign currency bank deposits and any other investments of whatever nature, whether in my name or held jointly with my spouse, children below 18 years old, and other persons or entities, to wit:

Name of Bank/Financial Institution	Address of Bank/Financial Institution	Amount of Bank Deposits or Bank Investments as of the Application Period

(continue on a separate sheet if necessary)

This waiver of our right of confidentiality of our bank deposits, insurance policies, or investments and other financial records is executed on the condition that the JBC or its duly authorized representatives shall make use of it, as well as any and all information or data obtained by virtue thereof, for the exclusive and sole purpose of evaluating my qualifications for the position/s I am applying for.

I agree that the information contained in this Personal Data Sheet and public documents submitted by me or gathered by the JBC, except the abovementioned bank deposits or investments and personal information, such as those under numbers 11 to 16 and the addresses and telephone numbers of other persons, shall be open to the public.

I am SOLELY RESPONSIBLE for any incomplete or out-of-date document/s or information. Therefore, receipt of my application documents does not certify that my submission is complete and in compliance with all the JBC requirements.

I agree that the documents I submitted are considered JBC property.

If my name is not included in the published list of applicants, I understand that my documentary requirements were found to be incomplete or out-of-date after careful evaluation thereof; or that I have not fully met the required qualifications set forth under the JBC rules.

In the event that I decide to withdraw my application or decline an appointment to a judicial post that I have been screened and short listed for, I shall immediately notify the JBC in writing and indicate my reasons for doing so, in line with A.M. No. 99-7-07-SC.

*With my conformity as to the **abovementioned** waiver*

Signature of Applicant Over Printed Name

Signature of Spouse (whether a co-depositor or not) or of Co-Depositor Over Printed Name

Government-issued ID: _____

Government-issued ID: _____

Expiry Date: _____

Expiry Date: _____

* This is without prejudice to the rights of the applicant under Republic Act No. 10173, otherwise known as the "Data Privacy Act."

JURAT

SUBSCRIBED AND SWORN to before me in the City/Municipality of _____, this _____ day of _____ 20____, affiant/s exhibiting to me the above-stated government-issued identification card/s.

Notary Public

Doc. No. _____; **Page No.** _____;
Book No. _____; **Series of 20** _____.

PDS-Form-April 2023

* **NOTE:** SEC. 5 (Rule 4 of the 2020 Revised JBC Rules). *Disqualifications.* – The following are **disqualified** from being nominated ...:

- ...
3. Applicants who have been found by the Council to have willfully made **false statements, misrepresentations, or concealments** of material information in their PDS and other documents in support of their applications....