



Republic of the Philippines
Judicial and Bar Council
Manila

ANNOUNCEMENT

The Judicial and Bar Council (JBC) announces the opening or re-opening, for application or recommendation, of the following judgeship positions:

NCJR	Pasay City	Laguna
Caloocan City	53. RTC, Br. 110 – <i>Special Court for Drug Cases</i>	5. MTCC, Cabuyao City
1. RTC, Br. 127 – <i>Special Court for Drug and Environmental Cases</i>	54. RTC, Br. 111 – <i>Special Court for Commercial, Cybercrime and Competition Cases</i>	6. MTCC, Br. 1, San Pablo City
2. MeTC, Br. 53	55. RTC, Br. 112	7. MTCC, Br. 3, San Pablo City
Las Piñas City	56. RTC, Br. 298	8. MTC, Calauan
3. RTC, Br. 197	Pasig City	Mindoro Occidental
4. RTC, Br. 201 – <i>Special Court for Environmental Cases</i>	57. RTC, Br. 68 – <i>Special Court for Drug Cases</i>	9. RTC, Br. 45, San Jose
5. RTC, Br. 202 – <i>Special Court for Family Cases</i>	58. RTC, Br. 152 – <i>Special Court for Environmental Cases</i>	10. RTC, Br. 46, San Jose – <i>Special Court for Commercial, Cybercrime, Competition, and Agrarian Cases (re-opened)</i>
6. RTC, Br. 253 – <i>Special Court for Commercial, Cybercrime and Competition Cases</i>	59. MeTC, Br. 70 – <i>Special Court for Environmental Cases</i>	Quezon
Makati City	Quezon City	11. MTC, Gumaca
7. RTC, Br. 62	60. RTC, Br. 86 – <i>Special Court for Family Cases</i>	Rizal
8. RTC, Br. 139	61. RTC, Br. 92	12. RTC, Br. 100, Antipolo City – <i>Special Court for Election Cases</i>
9. RTC, Br. 143	62. RTC, Br. 93 – <i>Special Court for Commercial, Cybercrime and Competition Cases</i>	Romblon
10. RTC, Br. 146	63. RTC, Br. 98	13. RTC, Br. 106, Cajidiocan
11. RTC, Br. 150	64. RTC, Br. 102 – <i>Special Court for Family Cases</i>	REGION V
12. RTC, Br. 233	65. RTC, Br. 216	Camarines Sur
13. MeTC, Br. 62	66. RTC, Br. 220	1. RTC, Br. 20, Naga City – <i>Special Court for Family Cases</i>
Malabon City	67. MeTC, Br. 35	2. RTC, Br. 61, Naga City – <i>Special Court for Election Cases</i>
14. RTC, Br. 74	68. MeTC, Br. 36 – <i>Special Court for Environmental Cases</i>	REGION VII
15. MeTC, Br. 56	69. MeTC, Br. 41	Cebu
Mandaluyong	70. MeTC, Br. 43	1. MTCC, Br. 1, Talisay City
16. RTC, Br. 210 – <i>Special Court for Drug Cases</i>	Taguig City	REGION VIII
17. RTC, Br. 212	71. MeTC, Br. 115 – <i>Special Court for Election Cases</i>	Leyte
18. RTC, Br. 278	Valenzuela City	1. MTCC, Br. 1, Tacloban City
19. RTC, Br. 279 – <i>Special Court for Family Cases</i>	72. RTC, Br. 172 – <i>Special Court for Family Cases</i>	REGION X
20. MeTC, Br. 60	REGION II	Misamis Oriental
21. MeTC, Br. 98	Cagayan	1. RTC, Br. 19, Cagayan de Oro City – <i>Special Court for Family Cases</i>
22. MeTC, Br. 99	1. RTC, Br. 2, Tuguegarao City – <i>Special Court for Commercial, Cybercrime and Competition Cases</i>	2. RTC, Br. 21, Cagayan de Oro City – <i>Special Court for Election Cases</i>
Manila	2. RTC, Br. 4, Tuguegarao City – <i>Special Court for Family Cases</i>	3. RTC, Br. 40, Cagayan de Oro City – <i>Special Court for Drug Cases</i>
23. RTC, Br. 3	3. RTC, Br. 10, Tuguegarao City – <i>Special Court for Election Cases</i>	Surigao del Norte
24. RTC, Br. 4 – <i>Special Court for Family Cases</i>	Isabela	4. RTC, Br. 31, Dapa
25. RTC, Br. 5 – <i>Special Court for Family Cases</i>		5. RTC, Br. 29, Surigao City
26. RTC, Br. 6		6. MTCC, Br. 2, Surigao City
27. RTC, Br. 11		
28. RTC, Br. 17		
29. RTC, Br. 20		
30. RTC, Br. 25		
31. RTC, Br. 30		
32. RTC, Br. 35 – <i>Special Court for Drug Cases</i>		

33. RTC, Br. 36	4. RTC, Br. 36, Santiago City – <i>Special Court for Election Cases</i>	REGION XI
34. RTC, Br. 38 – <i>Special Court for Family Cases</i>		
35. RTC, Br. 47 – <i>Special Court for Tax Cases</i>	REGION III	Davao del Norte
36. RTC, Br. 52		1. RTC, Br. 34, Panabo City – <i>Special Court for Commercial, Cybercrime and Competition Cases</i>
37. RTC, Br. 53 – <i>Special Court for Drug Cases</i>	Bulacan	Davao del Sur
38. MeTC, Br. 10 – <i>Special Court for Tax & Election Cases</i>		2. RTC, Br. 9, Davao City – <i>Special Court for Drug Cases</i>
39. MeTC, Br. 13	1. RTC, Br. 15, Malolos City – <i>Special Court for Election Cases</i>	South Cotabato
40. MeTC, Br. 14		3. RTC, Br. 45, Surallah
41. MeTC, Br. 19	2. RTC, Br. 17, Malolos City – <i>Special Court for Family Cases</i>	REGION XII
42. MeTC, Br. 22		
43. MeTC, Br. 28	3. RTC, Br. 18, Malolos City – <i>Special Court for Family Cases</i>	Lanao del Norte
Marikina City		1. RTC, Br. 6, Iligan City – <i>Special Court for Election Cases</i>
44. RTC, Br. 168 – <i>Special Court for Family Cases</i>	4. RTC, Br. 21, Malolos City – <i>Special Court for Election Cases</i>	Maguindanao
45. RTC, Br. 192 – <i>Special Court for Family Cases</i>	5. MTC, Baliuag	
46. RTC, Br. 272 – <i>Special Court for Environmental Cases</i>	6. MTC, Pulilan	2. RTC, Br. 13, Cotabato City – <i>Special Court for Commercial, Cybercrime and Competition Cases (re-opened)</i>
	Muntinlupa City	
47. RTC, Br. 276	REGION IV	3. RTC, Br. 14, Cotabato City – <i>Special Court for Agrarian Cases (re-opened)</i>
48. MeTC, Br. 110		
Parañaque City	1. 3 rd MCTC, Alitagtag-Sta. Teresita	
49. RTC, Br. 195		
50. RTC, Br. 257	Cavite	
51. RTC, Br. 296	2. RTC, Br. 18, Tagaytay City	
52. MeTC, Br. 78	3. RTC, Br. 131, Trece Martires City – <i>Special Court for Expropriation and Election Cases</i>	
	4. MTC, Noveleta	

Interested applicants must visit the official JBC website (www.jbc.judiciary.gov.ph) and access the Online Application Scheduler not later than the deadline for the submission of applications and documentary requirements on **18 January 2024 (Thursday)**, from 8:00 o’clock in the morning to 4:30 in the afternoon. After filling in the required information in the Online Application Scheduler, applicants will receive a computer-generated letter of intent in their respective email addresses.

A copy of the letter of intent must be printed out and submitted together with two (2) complete sets of all the documentary requirements to the JBC, 2nd Floor, Centennial Building, Supreme Court, Padre Faura Street, Manila, on their selected date and time of appointment, which must **not be later than 4:00 o’clock in the afternoon of 18 January 2024 (Thursday)**. The date of actual receipt by the JBC of the complete documentary requirements shall be deemed as the date of filing.

Applicants who prefer to send their applications and documentary requirements through registered mail or private courier must ensure that their documents are complete, updated and received by the JBC on the date reserved in the Online Application Scheduler. In this regard, the applicant should send through email a copy of the mailing receipt to oafs.jbc@judiciary.gov.ph on the same day.

Guidelines:

- ☐ The documentary requirements must be original or certified true copies, accompanied by duplicate photocopies, all on legal size paper and enclosed in **red** envelope.
- ☐ All submitted documents and clearances must be tabbed. (e.g. A, B, C, D, see Forms for sample)
- ☐ A flash drive containing the scanned or electronic copies of application documents in Portable Document Format (PDF) must also be submitted. The scanned copies contained in the flash drive must be a complete and accurate reproduction of all the documentary requirements submitted.
- ☐ Applicants are urged to consider allowance for contingencies when setting a schedule for submission. Incomplete applications and/or out-of-date documentary requirements and those submitted on a date other than the chosen date and time in the Online Application Scheduler shall not be accepted.
- ☐ Applicants are reminded that the Personal Data Sheet and its Annexes are **under oath** and contain their declaration that “I am SOLELY RESPONSIBLE for any incomplete or out-of-date document/s or information. Therefore, receipt of my application documents does not certify that my submission is complete and in compliance with all the JBC requirements. I understand that **the JBC is under no obligation to notify me of any incomplete or out-of-date requirement/s**. I agree that the documents I submitted are considered JBC property.”

Documentary Requirements:

- ☐ Application letter or recommendation letter with *conforme* (Please use the prescribed forms)
- ☐ Duly accomplished, computerized, and notarized latest version of the Personal Data Sheet (Version April 2023 see Forms) and Online Matrix (Annex “A” February 2023 version see Forms) printed in 8.5” x 13” bond paper where **all** fields are completely filled-up and with attached 2x2 I.D. picture in business attire taken within the past six (6) months. **(Previous applicants must highlight or mark with a bright color new, modified, or corrected entries in their updated PDS.)**
- ☐ Transcript of law school records (*Note: Previous applicants who submitted an **original or certified true copy** thereof no longer have to submit.*)



- Birth certificate issued by the Philippine Statistics Authority (PSA) or National Statistics Office*; in the absence thereof, a PSA Certification to that effect and other proof of age and citizenship (*Note: Previous applicants who submitted an **original or certified true copy** of birth certificate issued by the National Statistics Office or the PSA no longer have to submit.*)
- Certificate of payment of membership dues or of lifetime membership issued by the Integrated Bar of the Philippines (IBP) National Office not earlier than **18 July 2023** (*Note: Previous applicants who submitted an **original or certified true copy** of lifetime membership no longer have to submit.*)
- Certificate of Employment (COE) issued by the current employer not earlier than **18 July 2023**, stating the applicant's present position, employment status (e.g. permanent, coterminous, casual, temporary, consultant, or contractual), annual salary, salary grade, and judicial rank, if any (*Note: Judges and solo practitioners need not submit.*)
- Service Record of applicants in government service or those in the private sector who have been employed in the government at any point (*Note: This should include all previous government posts held, and employment status [e.g. permanent, coterminous, casual, temporary, consultant, or contractual]; not required of incumbent Judges*)
- Certificate of Assumption of Office or Oath of Office of applicant's current position (*Note: This only applies to lawyers from non-judiciary government offices.*)
- Certificate of Compliance with, or Exemption from, the Mandatory Continuing Legal Education Program for the seventh (7th) Compliance Period (*Note: Previous applicants who submitted an **original or certified true copy** thereof no longer have to submit.*)
- Income Tax Returns or Certificates of Compensation Payment/Tax Withheld for Years 2020, 2021, and 2022 (*Note: Previous applicants who submitted an **original or certified true copy** for the years covered need only to submit photocopies thereof.*)
- Sworn Statements of Assets, Liabilities and Net Worth (SALNs) accompanied by an explanation in case of unusual, appreciable, or sudden increase or decrease of net worth, as this will be inquired into during the interview:
 - For those who are currently in government service, all SALNs for the past ten (10) years (i.e., for years 2013-2022, including entry and exit SALNs of those who joined the government or were separated from the service at any time within the past ten [10] years) must be submitted (*Note: If in government service for*

* PSA Advisory dated 28 April 2021 stating that "civil registry documents printed in original SECPA duly issued by the then National Statistics Office (NSO), now PSA, have no expiration."

less than ten [10] years, only SALNs for the years while in government service need to be submitted.)

- For those who are currently employed in the private sector but were *in government service within the past ten (10) years*, all SALNs for those years in government service, including entry and exit SALNs, must be submitted together with SALN as of 31 December 2022
 - For those applicants from the *private sector who have not served the government within the past ten (10) years*, only SALN as of 31 December 2022 must be submitted
 - **Failure to submit any of the SALNs, which is a constitutional and statutory requirement, shall be a ground for the disqualification of an applicant** (*Note: Previous applicants who submitted an **original or certified true copy** for the years covered need only to submit photocopies thereof.*)
- Certifications issued by banks or other financial institutions **within the application period** regarding the **amounts** of local or foreign deposits and other investments under the applicant's name or held jointly with applicant's spouse, children, and other persons or entities
 - Accomplished Individual Performance Commitment and Review (IPCR) Forms for 2020-2022 (*Note: This only applies to applicants who served the government at any time between 2020 and 2022 except Judges. Previous applicants who submitted an **original or certified true copy** for the years covered need only submit photocopies thereof.*)
 - Two (2) sample decisions or resolutions (required of Judges and quasi-judicial officers only), pleadings, treatises, written articles, opinions, edited or published
(*Note: Previous applicants who submitted these no longer have to submit.*)
 - Copies of complaints, comments, or other records of pending cases (civil, criminal, or administrative cases [including OCA IPI]) involving the applicant, or if decided, a copy of the Decision/Resolution

* MEDICAL EXAMINATION RECORDS:

- Results of the following medical examinations conducted not earlier than **18 July 2023**:
 - Complete blood count
 - Routine Urinalysis
 - Blood Chemistry
 - FBS
 - BUN
 - Creatinine
 - Uric Acid
 - Cholesterol
 - SGPT
 - Electrocardiogram (12-Lead) result

- ☐ Results of routine chest X-ray (excluding X-ray films) conducted not earlier than **18 January 2023**
- ☐ Medical Certificate issued by a government doctor not earlier than **18 July 2023** indicating the findings or impressions based on the results of the medical examinations, and certifying that the applicant is medically fit to assume the position applied for
- ☐ Affidavit of Undertaking that the applicant shall inform the JBC in writing and submit an updated Comprehensive Medical Certificate should he or she contract any serious illnesses at any stage of the application process (*see Forms*)

* **CLEARANCES** issued not earlier than **18 July 2023**:

- ☐ Clearance/Certification of pending and decided cases against the applicant issued by current employer (*Note: not required of Judges*)
- ☐ Printed Proof of Request to the Judicial and Integrity Board (JIB), or duly issued JIB Clearance Certificate of past and pending cases, if available (*Note: required only of past and current employees of the Judiciary, e.g. judges, clerks of court*)
- ☐ Proof of Payment to the Office and Bar Confidant's (OBC) 3-in-1 Certificate for the Judicial and Bar Council and Certificate of Past Case/No Past Case, or duly issued OBC Certificates, if available, with copies thereof emailed directly to oaafs.jbc@judiciary.gov.ph) (*Note: not required of Justices and Judges*)
- ☐ Clearance/Certification of pending and past cases issued by the IBP National Office
- ☐ Ombudsman Clearance
- ☐ National Police Clearance

* **CLEARANCE** issued not earlier than **18 January 2023**:

- ☐ NBI Clearance

* **PRE-JUDICATURE PROGRAM (PJP) RESULTS**

- ☐ PHILJA Letter-Certification indicating the Pre-judicature Program Numerical Grade and Descriptive Rating (**48th to 72nd PJP for Trial Courts**)

Please be guided that **all applicants** are required to have undergone, completed and passed the Pre-Judicature Program (PJP) of the Philippine Judicial Academy (PHILJA) pursuant to Section 2, Rule 3 of the *2020 Revised JBC Rules*. The validity period of three (3) years as provided therein is, however, still suspended.

As recommended by PHILJA, the PJP for **lower courts and appellate courts** shall have a validity period of **five (5) years from the year of completion**. In connection therewith, as determined by PHILJA, those who have completed and passed the **48th to 72nd PJP for Trial Courts** are considered to have valid PJPs for the application period.

THE QUALIFICATION OF APPLICANTS SHALL BE RECKONED AS OF THE DEADLINE FOR FILING OF APPLICATIONS. For the qualification requirements and evaluative criteria, applicants are enjoined to refer to the *2020 Revised JBC Rules*, as amended, in the JBC website.

Applicants who have been found by the Council to have wilfully made false statements, misrepresentations, or concealments of any material information as provided for under the said rules shall be considered disqualified from being nominated by the Council or may be subject to perjury.

30 November 2023.



MARIFE M. LOMIBAO-CUEVAS

Clerk of Court & JBC *Ex Officio* Secretary