



Supreme Court of the Philippines  
Judicial and Bar Council  
Manila



## ANNOUNCEMENT

The Judicial and Bar Council (JBC) announces the opening, for application or recommendation, of the following positions:

- A. *Supreme Court Associate Justice* (vice Justice **Jose P. Perez**, who will compulsorily retire on 14 December 2016);
- B. Three positions of *Legal Education Board (LEB) Regular Member* representing the (a) *Philippine Association of Law Schools*; (b) *Philippine Association of Law Professors*, which will both be vacated on 13 January 2017; and (c) *Active Law Practitioners* (vice Dean Antonio Abad, whose term ended on 13 January 2015), and whose salary and rank are the same as the Members of the Constitutional Commissions. (For the list of functions and duties, please see the JBC Website ([http://jbc.judiciary.gov.ph/announcements/2015/LEB\\_Regular\\_Member.PDF](http://jbc.judiciary.gov.ph/announcements/2015/LEB_Regular_Member.PDF)).

Applications or recommendations (with *conforme*), together with two complete sets (one original/certified true copy and one duplicate photocopied on long bond paper) of the documentary requirements, must all be with the JBC, Mezzanine, Centennial Bldg., Supreme Court, Padre Faura St., Manila (Tel. No. 552-9607), not later than **20 September 2016**. **The date of actual receipt by the JBC of the application and complete documentary requirements shall be deemed as the date of filing.**

The following are the required documents, which must be *tabbed* (using the corresponding number in the following list, e.g. the application must be tabbed or labeled “1” and the PDS “2”); enclosed in a long brown envelope; and accompanied with (a) a transmittal letter indicating all the submitted documents and (b) a compact disc or flash drive containing scanned or electronic copies thereof:

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|---|--|--|
| 1. Duly signed application or recommendation (with <i>conforme</i> )  | 3. Certificate of Employment stating applicant's service record, annual salary, salary grade, and pending/decided case against the applicant, if any | 11. Income Tax Return or Certificate of Compensation Payment/Tax Withheld for the two preceding years  |
| 2. Duly accomplished, computerized, and notarized Personal Data Sheet (JBC Form 1 – 2016 version – downloadable from the JBC Website <a href="http://jbc.judiciary.gov.ph">http://jbc.judiciary.gov.ph</a> ). | 4. Clearance from the Office of the Bar Confidant  | 12. Performance Rating for the past three years (for those in government service)  |
| 2a. Transcript of Law School Records  | 5. Clearance and Certificate of Good Standing from the IBP National Office   | 13. Sworn Statement of Assets, Liabilities, and Networth for the past two years in case of applicants in government service, or for the preceding year for those in private sector |
| 2b. NSO-issued Birth Certificate or any other proof of age and citizenship  | 6. NBI Clearance   |  |
|   | 7. Ombudsman Clearance   |  |
|   | 8. Police Clearance from place of residence  |  |

2c. Certificate of Admission to the Bar (with Bar Rating)

Note:

Nos. 2a, 2b, & 2c are to be submitted by first time applicants and by previous applicants who have not yet submitted any of them.

No. 3 is not required of employees of the Judiciary.

Nos. 3-4, & 12 are not required of Members of the Judiciary.

Nos. 3-10 must have been issued **not earlier than 20 March 2016** except chest x-ray, which must have been issued **not earlier than 20 September 2015**

9. Results of the following medical examinations conducted:

- Routine chest x-ray (excluding x-ray films)
- Complete blood count
- Routine urinalysis
- Blood chemistry – FBS, BUN, Creatinine, Uric Acid, Cholesterol, and SGPT
- Electrocardiogram (12-Lead)

10. Medical Certificate with findings or impressions on the results of the said medical examination

14. Two sample decisions/ resolutions/ pleadings

15. Treatises, opinions, or articles written, edited, or published (if any)

16. Documents showing the nature and status of cases filed against the applicant, if any

17. Certification as to number of years in the teaching of law in a duly authorized or recognized law school (for LEB applicants only)

**Applicants must take note of the following guidelines:**

- a. Applications sent through electronic mail or facsimile machine, as well as other documents which are incomplete, out of date, or without a transmittal letter, shall no longer be entertained or given due course.
- b. Interested applicants who applied *before* these vacancies are declared open must submit before the aforesaid deadline, together with the required documents, a written manifestation whether they are still interested in pursuing their application.
- c. Previous applicants who are applying for any of the above-mentioned positions must submit a **complete set of the required documents** except Items Nos. 2a, 2b, and 2c if they are already on file with the JBC. If they have new, modified, or corrected entries in their **updated PDS**, they must highlight or mark the said entries with a bright color.
- d. A mere **manifestation** of an intent to apply for any of the aforementioned positions is sufficient for those who submitted a complete set of documents **within thirty (30) days** prior to the filing of the manifestation. However, if any of their previously submitted clearances, medical examination results, and medical certificate was issued earlier than **20 March 2016** or if their chest x-ray was issued earlier than **20 September 2015**, they must submit a **complete set of documents**; otherwise, their application would not be given due course.

4 August 2016.



**FELIPA B. ANAMA**

Clerk of Court & JBC *Ex Officio* Secretary