



Supreme Court of the Philippines
Judicial and Bar Council
Manila



ANNOUNCEMENT

The Judicial and Bar Council (JBC) announces the opening, for application or recommendation, of the following positions:

1. *Court of Appeals Associate Justice* (vice **Justice Agnes R. Carpio**, who will compulsory retire on 1 December 2016);
2. Two positions of *Sandiganbayan Associate Justice* (vice **Justice Napoleon E. Inoturan**, whose approved optional retirement is effective 1 August 2016, and vice **Justice Jose R. Hernandez**, who will compulsory retire on 22 November 2016);
3. *Legal Education Board Regular Member* representing the *Law Students' Sector*, (which was vacated on 13 January 2015); and
4. *Judge* of the following forty-eight (48) Family Courts under the first tranche:

NCJR

Caloocan

RTC, Br. 1-FC

Las Piñas

RTC, Br. 2-FC

Makati

RTC, Br. 3-FC

Malabon

RTC, Br. 4-FC

Mandaluyong

RTC, Br. 5-FC

Manila

RTC, Br. 6-FC

Marikina

RTC, Br. 7-FC

Muntinlupa

RTC, Br. 8-FC

Navotas

RTC, Br. 9-FC

Parañaque

RTC, Br. 10-FC

Pasay

RTC, Br. 11-FC

Pasig

RTC, Br. 12-FC

Quezon City

RTC, Br. 13-FC

San Juan

RTC, Br. 14-FC

Taguig

RTC, Br. 15-FC

Valenzuela

RTC, Br. 16-FC

REGION III

Aurora

RTC, Br. 1-FC, Baler

Bataan

RTC, Br. 2-FC, Balanga City

RTC, Br. 3-FC, Mariveles

Bulacan

RTC, Br. 4-FC, Malolos City

RTC, Br. 5-FC, San Jose del Monte City

RTC, Br. 6-FC, Sta. Maria

Nueva Ecija

RTC, Br. 7-FC, Palayan City

RTC, Br. 8-FC, Cabanatuan City

Pampanga

RTC, Br. 9-FC, San Fernando City

RTC, Br. 10-FC, Angeles City

Tarlac

RTC, Br. 11-FC, Tarlac City

Zambales

RTC, Br. 12-FC, Olongapo City

RTC, Br. 13-FC, Iba

REGION IV

Batangas

RTC, Br. 1-FC, Batangas City

RTC, Br. 2-FC, Lipa City

Cavite

RTC, Br. 3-FC, Tagaytay City

RTC, Br. 4-FC, Imus City

RTC, Br. 5-FC, Trece Martires City

Laguna

RTC, Br. 6-FC, Sta. Cruz

RTC, Br. 7-FC, San Pablo City

RTC, Br. 8-FC, Calamba City

Marinduque

RTC, Br. 9-FC, Boac

Occidental Mindoro

RTC, Br. 10-FC, Mamburao

Oriental Mindoro

RTC, Br. 11-FC, Calapan City

RTC, Br. 12-FC, Naujan

Palawan

RTC, Br. 13-FC, Puerto Princesa City

RTC, Br. 14-FC, Taytay

Quezon

RTC, Br. 15-FC, Lucena City

RTC, Br. 16-FC, Sariaya

Rizal

RTC, Br. 17-FC, Antipolo City

RTC, Br. 18-FC, Cainta

Romblon

RTC, Br. 19-FC, Romblon

Applications or recommendations (with *conforme*), together with two complete sets (one original/certified true copy and one duplicate photocopied on long bond paper) of the documentary requirements, must all be with the JBC, Mezzanine, Centennial Bldg., Supreme Court, Padre Faura St., Manila (Tel. No. 552-9607), not later than **23 August 2016**. The date of *actual receipt* by the JBC of the application and complete documentary requirements shall be deemed as the date of filing.

The following are the required documents, which must be *tabbed* (using the corresponding number in the following list, e.g. the application must be tabbed or

labeled "1" and the PDS "2"); enclosed in a long brown envelope; and accompanied with (a) a transmittal letter indicating all the submitted documents and (b) a compact disc or flash drive containing scanned or electronic copies thereof:

1. Duly signed application or recommendation (with *conforme*)
 2. Duly accomplished, computerized, and notarized Personal Data Sheet (JBC Form 1 – November 2015 version – downloadable from the JBC Website <http://jbc.judiciary.gov.ph>).
 - 2a. Transcript of Law School Records
 - 2b. NSO-issued Birth Certificate or any other proof of age and citizenship
 - 2c. Certificate of Admission to the Bar (with Bar Rating)
- Note:
Nos. 2a, 2b, & 2c are to be submitted by first time applicants only.
No. 3 is not required of employees of the Judiciary.
Nos. 3-4, & 12 are not required of Members of the Judiciary.
Nos. 3-10 must have been issued within **six (6) months** (except x-ray which is valid for one [1] year) before the abovementioned deadline for their submission
3. Certificate of Employment stating applicant's service record, annual salary, salary grade, and pending/decided case, if any
 4. Clearance from the Office of the Bar Confidant
 5. Clearance and Certificate of Good Standing from the IBP National Office
 6. NBI Clearance
 7. Ombudsman Clearance
 8. Police Clearance from place of residence
 9. Results of the following medical examinations conducted:
 - Routine chest x-ray (excluding x-ray films)
 - Complete blood count
 - Routine urinalysis
 - Blood chemistry – FBS, BUN, Creatinine, Uric Acid, Cholesterol, and SGPT
 - Electrocardiogram (12-Lead)
 10. Medical Certificate with findings or impressions on the results of the said medical examination
 11. Income Tax Return or Certificate of Compensation Payment/Tax Withheld for the two preceding years
 12. Performance Rating for the past three years (for those in government service)
 13. Sworn Statement of Assets, Liabilities, and Networth for the past two years in case of applicants in government service, or for the preceding year for those in private sector
 14. Two sample decisions/ resolutions/ pleadings
 15. Treatises, opinions, or articles written, edited, or published (if any)
 16. Documents showing the nature and status of cases filed against the applicant, if any

The LEB Member shall have the same salary and rank as the Member of the Constitutional Commissions. For the list of functions and duties, please see the JBC Website (http://jbc.judiciary.gov.ph/announcements/2015/LEB_Regular_Member.PDF).

Applications sent through electronic mail or facsimile machine, as well as other documents which are incomplete or without a transmittal letter, shall no longer be entertained or given due course.

Those who applied before these vacancies are declared open must submit before the aforesaid deadline, together with the required documents, a written manifestation whether they are still interested in pursuing their application.

Likewise, previous applicants who are applying for any of the above-mentioned positions must submit a **complete set of the required documents** except Items Nos. 2a, 2b, and 2c if they are already on file with the JBC. If they have new, modified, or corrected entries in their **updated PDS**, they must highlight or mark the said entries with a bright color.

CANDIDATES WITH INCOMPLETE OR OUT-OF-DATE DOCUMENTARY REQUIREMENTS SHALL NEITHER BE INTERVIEWED NOR CONSIDERED FOR NOMINATION.

7 July 2016.



FELIPA B. ANAMA

Clerk of Court & JBC *Ex Officio* Secretary